



# NEVADA STATE CONTRACTORS BOARD

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## REQUEST FORM TO REOPEN CLOSED INVESTIGATION

Please complete the information below and include all supporting documentation or materials for the Board's review in consideration of the request for reopening a recently closed investigation.

**PLEASE NOTE:** Submission of this form does not guarantee a case will be reopened. Board staff will review the entire case file along with any new or supporting documentation provided, and make a determination if sufficient evidence exists to reopen the investigation, at which time you will be notified in writing.

COMPLAINT # \_\_\_\_\_

DATE OF REQUEST \_\_\_\_\_

NAME \_\_\_\_\_

PHONE \_\_\_\_\_

**I am requesting my investigative case be reopened for the following reason(s):**

- There are additional workmanship items of concern to me that were not identified during the course of the investigation – **Listing of specific workmanship items and location within home are required below.**
- I have new (hard/physical) evidence in support of the original complaint – **Submission of documents is required with this form.**
- I have obtained an independent, third party assessment in support of my original complaint – **Submission of documents is required with this form.**
- I have overall concerns with the investigative process and/or outcome of the complaint.
- Other

**REQUIRED:** Please provide a detailed explanation, based on the reason(s) selected above, on why you believe your case should be reopened for further investigation (**attach a separate sheet if more space is needed**).

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### FOR OFFICIAL BOARD USE ONLY

Date Received \_\_\_\_\_

Staff Assigned \_\_\_\_\_

Date Closed \_\_\_\_\_

Determination \_\_\_\_\_