



Horizons

nevada™

state contractors board

May 2017



Table of Contents

| | |
|--|----|
| Message from Chairman Leggett | 3 |
| Message from Executive Officer Margi Grein | 4 |
| Licensing Trends | 5 |
| Enforcement Trends: Licensed Contractors | 6 |
| Enforcement Trends: Unlicensed Contractors | 7 |
| Board Investigation Leads to Felony Convictions | 8 |
| Board Celebrates Life of Howard “Howdy” Wells, Jr. | 9 |
| Sting Results in Citations for 11 Unlicensed Individuals | 10 |
| Revocations, Fines Among Board’s Disciplinary Decisions | 11 |
| Board Promotes Construction Education; Buddy Benches | 13 |
| Continuing Education Opportunities for Contractors | 15 |
| Contractor’s Checklist | 16 |

HAVE A SUGGESTION FOR THE NEXT ISSUE?

Send us an e-mail and let us know!

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AVAILABLE ONLINE (click to view)

- [NSCB 2017-18 Strategic Plan](#)
- [Consumer brochures](#)
- [Contractor brochures](#)
- [NSCB Newsroom](#)

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Message from Chairman Jan Leggett



It is not too often you find a regulatory body who makes it their vision to be a model agency. As I embark on my second term as Chairman, my pride continues to grow as I see the many efforts being made by Board leadership and staff to put these words into action.

This is not an agency that accepts the status quo or does things because “that’s the way they’ve always been done.” The Board is progressive, constantly evaluating its operations to ensure it is conforming with the best practices across the nation, identifying opportunities for improvement, and looking for ways to streamline the processes and procedures impacting the many customers they serve.

While these initiatives are focused more on the Board’s internal operations, significant efforts are made to ensure we as Board members are also contributing in meaningful

ways that further support the Board’s mission and vision.

This last quarter, the Board received a customized training from the Federation of Associations of Regulatory Boards (FARB). Although it might not sound like much, this training focuses specifically on the operations of the Board, a Board member’s role in judicial and administrative proceedings, and allows for dynamic discussion of relevant case studies, various case law impacting the regulatory communities, and hypothetical scenarios the Board is likely to encounter.

Shortly after receiving this training, I joined Executive Officer Grein and members of her management team in attending a national regulatory conference. These conferences provide more than additional training material to digest; rather, it is the overall environment that you become immersed in while there. Being surrounded by the nation’s top regulatory leaders is encouraging. It is here that we begin to learn from one another. We exchange information about our states and better understand the challenges Boards across the country are dealing with and how solutions are being addressed both uniformly and collectively.

The gathering of focused

minds leads to meaningful discussion, progressive thinking, and self-reflection. Change is not always immediate, especially in a regulatory environment. But I find these opportunities to be most inspiring and motivating as a Board member.

I better appreciate the steps the Board has made to serve the contractor community, such as streamlining its hearing formats, empowering staff with the tools and information to better assist licensees and applicants in their quest to advance their business opportunities in this state, and reviewing its classifications and regulations frequently to ensure they are current with the trends facing the industry and that they represent the best practice possible.

The efforts made to engage the Board outside of the assigned responsibilities as members reinforces the Board’s commitment to public safety and ensuring we are making the decisions that uphold the foundation of our mission. I have never been more proud to be a part of an agency that displays a strong and constant dedication to fulfilling its commitment to the many customers it serves, and I look forward to the ongoing accomplishments and improvements that have yet to be seen.

Message From Margi Grein, Executive Officer

One of the greatest parts of heading the Nevada State Contractors Board is the opportunity to become engaged in the community in meaningful ways. Most of the time, these efforts manifest themselves by way of informational presentations or participation in community events. But this quarter, we had an opportunity to positively impact the lives of our youth.

Continuing an initiative that began with the Board's 75th anniversary celebration in 2016, the Contractors Board sought to hold an event that would highlight the importance of construction education programs and promote the positive contributions of construction professionals across the State. An event that was slated to display the various construction and mechanical skills of high school students at Northwest Career and Technical Academy, became an opportunity for the students to make a social impact in the lives of elementary-aged youth across southern Nevada.

The Western Governors University, Nevada joined the event as they sponsored the construction of 11 "Buddy Benches" by NWCTA students. The benches are part of an anti-bullying campaign and are designed to be placed on the playground of elementary school campuses. Students in need of friends or looking to be



more involved are encouraged to sit on the bench, which allows other students to befriend them and invite them to play.

The event was simply moving. While the Board and industry partners were successful in speaking to the importance of construction education and encouraging Nevada's youth to pursue lasting careers in the various trades, the presentation of the Buddy Benches became the focal point, and I couldn't have been more proud to be a part of what I experienced on that stage.

The students of NWCTA took the time to stain and personally customize each bench for 11 elementary schools. A handful of the schools were present, each of which brought a group of students with them. To see the reaction, the excitement, and the understanding of the positive impact these benches were going to have on their

campus was remarkable.

It was in this moment that I, and all those present, were reminded that our construction industry is more than a body of skilled workers with a knack at building and repairing our homes and businesses. It's more than a regulatory body upholding the statutory and regulatory standards that protect our public. Our industry and the role each of us plays is about the impact we make in our communities. Every day we positively influence the lives of those we come into contact with. Together, we make dreams possible that may have never come to fruition without our assistance or doing.

There will always be a time and place to stand our own ground, fight our own fights, and see things through our own respective lenses. But it does not negate the unity we share in this outcome, this goal, and this contribution.

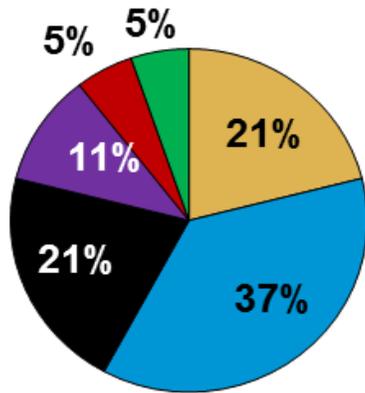
I want to encourage us not lose sight of the valuable role we each play, and the opportunities that exist to drastically change lives for the better. Partnering, volunteering, educating, and giving back in any regard is what we as an industry should be known for, and I am appreciative to each of our licensees for the many ways you contribute to this great state every day. Your efforts continue to make a difference.

Margi A. Grein

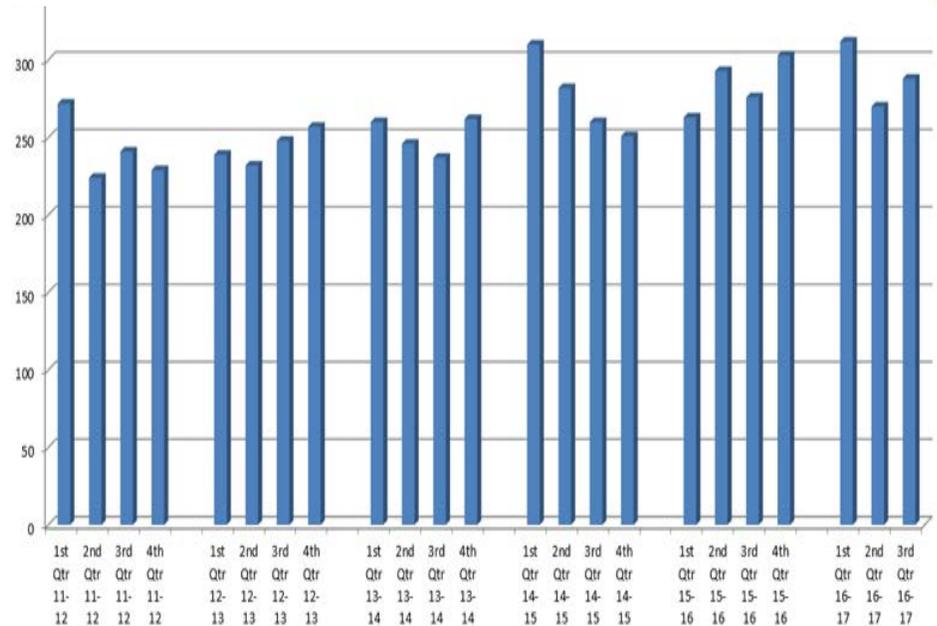
Licensing

NSCB's Licensing Department is responsible for processing license applications and ensuring all necessary qualifications are met. Applicants are encouraged to attend a free Business Assistance Program offered twice a month by the Board, which guides applicants through key areas of the application, experience qualifications, and exam and bonding requirements.

Application Denial Hearings



New Licenses Issued



Quarterly Statistics

398 New License Applications (-3.9%)

301 Approved

15 Tabled/Denied

Average Processing Time: 75 days

288 Licenses Issued (+4.3%)

785 Change Applications (+2.5%)

Average Processing Time 29 days

15,288 Active Licenses: (+0.8%)

786 Inactive Licenses: 786 (-14.8%)

56 Placed on Inactive Status During (+33.3%)

94 Voluntarily Surrendered (+19%)

1,714 Active License Renewals: (+5.2%)

69 Inactive License Renewals: (-27.3%)

611 Online Renewals: 611 (34% of total renewals)

170 License Suspensions (no bond) (+4.3%)

- APPROVED WITH CONDITIONS
- CONTINUED
- DENIED
- VACATED
- WITHDRAWN

Enforcement - Licensed Contractors

NSCB's Compliance Investigations Department assists homeowners and licensed contractors with contracting matters, such as workmanship issues, money owing complaints and violations of industry regulations.

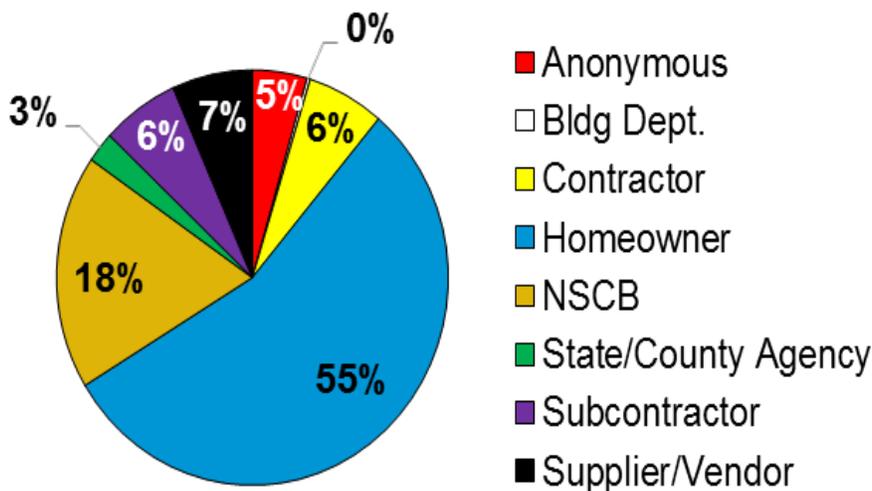
Compliance Complaints Filed

| Money Owing | | | | | | |
|-----------------------|--------|--------|--------|--------|--------|--------|
| | FY2012 | FY2013 | FY2014 | FY2015 | FY2016 | FY2017 |
| 1st Qtr: | 132 | 75 | 70 | 78 | 50 | 49 |
| 2nd Qtr: | 160 | 99 | 70 | 60 | 73 | 44 |
| 3rd Qtr: | 147 | 109 | 68 | 72 | 74 | 55 |
| 4th Qtr: | 114 | 76 | 89 | 97 | 42 | - |
| Workmanship | | | | | | |
| | FY2012 | FY2013 | FY2014 | FY2015 | FY2016 | FY2017 |
| 1st Qtr: | 178 | 141 | 158 | 188 | 178 | 197 |
| 2nd Qtr: | 147 | 145 | 117 | 145 | 185 | 159 |
| 3rd Qtr: | 106 | 118 | 124 | 186 | 207 | 179 |
| 4th Qtr: | 120 | 137 | 159 | 165 | 207 | - |
| Industrial Regulation | | | | | | |
| | FY2012 | FY2013 | FY2014 | FY2015 | FY2016 | FY2017 |
| 1st Qtr: | 231 | 269 | 187 | 231 | 211 | 216 |
| 2nd Qtr: | 258 | 231 | 187 | 196 | 181 | 98 |
| 3rd Qtr: | 249 | 274 | 190 | 207 | 231 | 149 |
| 4th Qtr: | 247 | 229 | 229 | 253 | 231 | - |

QUARTERLY STATISTICS

- 291 Opened Complaints**
 - 144 Workmanship
 - 46 Money Owing
 - 109 Industry Regulation
- 47 Admin. Citations**
 - \$40,250 in Fines
 - \$13,275 investigative costs
- 288 Closed complaints**
 - 32 Disciplinary Hearings
 - 14 Licenses revoked
 - 26 Fines (\$43,700)
 - \$35,900 Investigative costs

Sources of Complaints



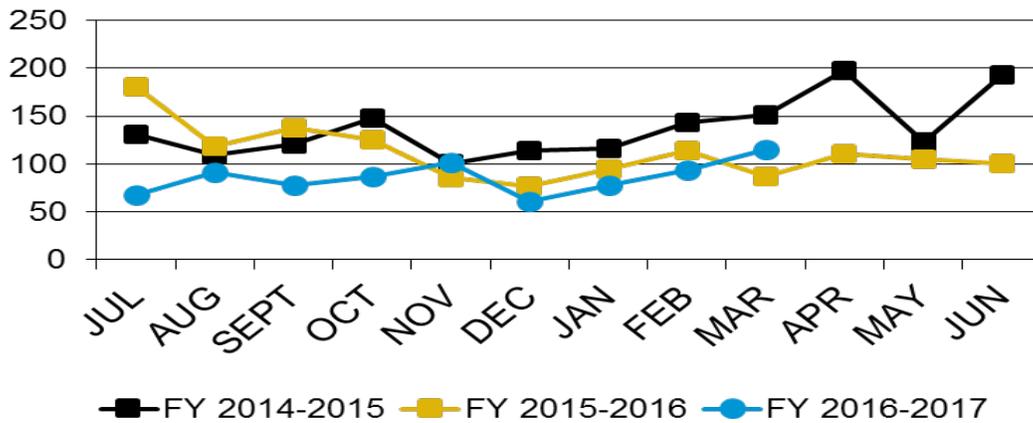
Type of Violation

| | |
|---------------------|-----|
| Advertising | 7 |
| Fraudulent | 17 |
| Misuse of a License | 12 |
| Other | 89 |
| Outside Scope | 17 |
| Over Limit | 7 |
| Money Owing | 46 |
| Workmanship | 144 |

Enforcement - *Unlicensed Contractors*

NSCB's Criminal Investigations Division responds to all unlicensed contractor complaints. After gathering evidence, the Board submits cases to the district attorney, who may file and prosecute misdemeanor, gross misdemeanor or felony charges.

Criminal Complaints by Month



QUARTER SNAPSHOT

285 Opened Complaints

- 177 Contracting without a License
- 101 Unlawful Advertising
- 7 Criminal Fraud

257 Closed Complaints

- 4 Administrative Citations
- \$4,000 in Fines
- \$2,000 in Investigative Costs

42 Criminal Citations Issued

27 Criminal Affidavits Filed

71 Criminal convictions

- 53 Misdemeanor
- 8 Gross Misdemeanor
- 10 Felony

69 Cease and Desist Orders

Case Outcomes

| | |
|-------------------|-----|
| Admin Citation | 4 |
| Closed | 2 |
| Charges Dismissed | 17 |
| Felony | 10 |
| Gross Misdemeanor | 8 |
| Misdemeanor | 53 |
| No Violation | 133 |
| Valid | 29 |

Three convicted of felonies

Separate Nevada State Contractors Board investigations have resulted in the conviction of three individuals on felony charges stemming from violations of the state's building and construction laws.

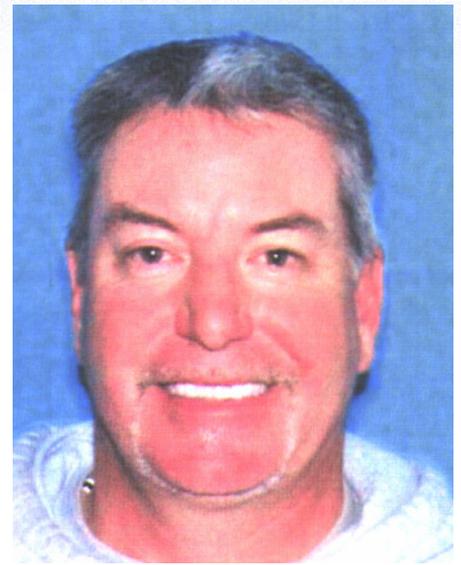
Deanna Tovar, 55, of Las Vegas, is now serving a sentence of up to 48 months in the Nye County Detention Center after pleading guilty to engaging in business or submitting a bid without a contractor's license for large landscaping projects. As a repeat offender, Tovar was convicted on a category E felony. She will not be eligible for parole until serving at least 19 months. Tovar's sentence also requires her to pay nearly \$50,000 in restitution to three victims.

The second case involves former licensed contractor Kurt Krug, who operated out of Mound House under the business name Great Basin Deck and Shade. On Jan. 17, 2017, Krug was sentenced to 36 months of probation and ordered to pay \$25,000 in restitution to his victims.

The Board's investigation showed that in 2015 Krug accepted 50 percent down payments for installation of decks and patio covers. He failed to perform any work, and the



DEANNA TOVAR



KURT KRUG

Board revoked his contractor's license in June 2015 for failure to pay for materials, failure to establish financial responsibility, acting beyond the scope of the license and other charges.

Attempts by his victims to recover the money paid proved unsuccessful, and under questioning from Board investigators, Krug admitted using the money to pay back taxes and for living expenses. Under a plea deal, Krug pleaded guilty in Washoe District Court to one category E felony and one gross misdemeanor charge of diversion of funds.

"Unlicensed contracting is a very real threat to the public's safety in Nevada," said NSCB Executive Officer Margi A. Grein. "These cases underscore the importance of hiring licensed contractors and high-



GREG BARSTOW

lights the Board's efforts to weed out unlicensed individuals who jeopardize the safety and financial security of Nevada's homeowners."

The third case resulted in Greg Barstow pleading guilty to felony contracting without

See FELONIES, page 9

Board pays tribute to “Howdy” Wells

The Contractors Board and the Nevada construction community mourns the loss of building pioneer Howard “Howdy” Wells, Jr., who died on April 25. He was 79.

Born and raised in Reno, Wells moved his family to Las Vegas in 1971 to take over the business his father and brothers founded in 1935.

As chief operating officer at Wells Cargo, Inc., he oversaw major expansions in the firm’s mining and land-development divisions and transformed the company into one of the leading general engineering and building firm in southern Nevada, spearheading construction projects that define the

region’s growth: The first road into Summerlin, Tropicana and Rainbow boulevards and Spring Mountain Road, the Bruce Woodbury Beltway and more. Wells built Wells Cargo’s quarry at Loan Mountain Road became into one of the main providers of asphalt and aggregate materials ; it still supplies southern Nevada’s construction activities.

In recent years, Wells, Jr., turned the company over to his son, Guy Wells, who also serves on the Nevada State Contractors Board.

A founding member of the Nevada Contractors Association and the Reno Downtown Association, Wells served on

the boards of directors for the Pioneer Citizens Bank, Las Vegas Metro Chamber of Commerce and the Associated General Contractors.

“Those who knew Howdy could attest he was a true pioneer in Nevada’s construction industry,” expressed NSCB Executive Officer Margi A. Grein. “He was a man of great humility with a powerful ability to bring people together, create new opportunities, and help those less fortunate around him. We are saddened by his loss, but grateful for the many ways he positively influenced and left his mark in communities across Nevada.”

FELONIES from page 8

a license. As part of his plea agreement, prosecutors dismissed two felony charges of obtaining money under false pretenses, a gross misdemeanor count of falsely using a permit or license and two misdemeanors for engaging in business without a license.

As part of his sentencing, Barstow has paid \$10,000 in restitution to his victims and reimbursed the Board for its investigative costs.

In a third case investigated by the Board, Barstow has been charged by the Clark County District Attorney’s office with felony theft; arraignment is pending.

Barstow was a former employee of a legitimate licensed contractor; however, he acted on the side as the owner of a fictitious company “Diamond Restoration.” Barstow’s alleged offenses involved both residential and commercial projects, in which he falsified bid docu-

ments to divert materials to other projects.

Additionally, Barstow misled customers into thinking they were hiring a licensed contractor by having them sign contracts, which included a licensed contractor’s number and name – however the contact and address of the letterhead were altered to reflect Barstow’s personal information. None of the licensed contractors whose information was used were aware of the scheme, nor did they authorize Barstow to act on their behalf.

“With commercial and residential construction projects gaining momentum throughout the state, it is becoming ever more important for property and business owners to go the extra step in verifying their contractor is properly licensed and is who they say they are,” Grein noted. “These situations are most unfortunate because the public is misled into thinking they are hiring a licensed contractor, when in fact they are not.”

Sting catches alleged violators

Nevada State Contractors Board criminal investigators submitted affidavits against two alleged second-time offenders and cited seven others in a sting operation conducted March 2 in Henderson.

Investigators followed leads generated from advertisements found on Craigslist. The investigation found ads from Mark Moreland and Ernesto Tenorio-Delaluz, who had been cited previously for advertising without a license. As alleged second offenders, both will be issued a summons to appear in court to answer gross misdemeanor charges.

Board investigators contacted seven other unlicensed individuals who illegally placed ads to perform electrical work, driveway sealing, patio installation, painting and other work. The suspects met investigators posing as homeowners and offered bids in excess of \$1,000. All suspects received citations

for illegal advertising and contracting without a license, both misdemeanor offenses:

Ricardo Cordova
Robert Zoine
Louis Estrada
Larry Brough
Javier Pacheco-Chavez
Gilbert Garcia
Guillermo Gomez-Garcia

Under Nevada law, unlicensed individuals are not allowed to advertise to perform any construction, repair or maintenance work that requires a contractor's license. Nevada requires contractors to be licensed to perform any electrical, plumbing, heating or air conditioning work, any construction work that requires a building permit, and any project valued at \$1,000 or more, including labor and materials.

"The Contractors Board takes very seriously its man-

date and commitment to protect homeowners' health and safety," said NSCB Executive Officer Margi Grein. "Unlicensed contractors strip homeowners of many of the protections offered by the Board and place the liability on the homeowner if the work performed is substandard or the unlicensed contractor gets injured while on the job."

The Board urges anyone who comes across unlicensed contracting activities to report the information to NSCB's Unlicensed Contractor Hotline: (702) 486-1160 or (775) 850-7838. Details to provide the Board, when available, include the unlicensed contractor's name, address (business and/or physical location where work is being performed), phone number, vehicle description, license plate, business card and/or advertisement, contracts signed by the unlicensed person, etc.



Measure Up...Use Licensed Contractors
Southern Nevada (702) 486-1100 Northern Nevada (775) 688-1141
www.nscb.nv.gov
Nevada State Contractors Board



BUMPER STICKERS

Help educate the public. Place our bumper stickers on your work vehicles today! To get your supply of bumper stickers, call 702-486-1165.

Board revokes, fines licenses

Ion Petrinca, owner, dba All Repairs, license number 68916 (tiling), out of Las Vegas, Nev., was found in violation for failure to comply with an order from the Board. Licensee was fined \$750 and assessed investigative costs. The license was placed on inactive status.

Aspen Creek Construction, LLC, license numbers 74085 (bridges, piers and foundations, excavating, grading, trenching and surfacing, wrecking buildings, sewers, drains and pipes, farm irrigation, pipeline and water conduits, fencing and guardrails) and 74463 (residential and small commercial), based out of Winnemucca, Nev., were placed on probation pending a ruling from the Board. Licensee must submit a financial statement within 60 days.

Tony S. Aziz, dba Honest Home Improvement, license number 72069 (residential and small commercial), based out of Las Vegas, Nev., was found in violation for disregard of the state's building laws, failure to maintain industrial insurance, failure to establish financial responsibility, failure to include Residential Recovery Fund information in a contract and substandard workmanship. Licensee was fined \$4,600, assessed investigative costs and ordered to pay \$1,300 in restitution.

Valley Construction & Maintenance, Inc., license number 70140 (general building), based out of Henderson, Nev., was found in violation for abandonment of a construction project, failure to prosecute a project with reasonable diligence, failure to comply with the terms of a contract, failure to establish financial responsibility and failure to comply with a notice to correct. The license was revoked. Licensee was fined \$4,750 and assessed investigative costs.

Vegas Laminate Hardwood Floors, LLC, dba E.C. Flooring, license numbers 74409 (tiling) and 69998 (finishing floors), based out of Las Vegas, Nev., were found in violation for failure to maintain industrial insurance and failure to comply with a written citation. Licensee was fined \$250, assessed investigative costs and ordered to pay the fine and costs mandated in the original administrative citation.

Hernandez Lawn Care & Landscaping, LLC, license number 71149A (landscaping), based out of Sparks, Nev., was found in violation for abandoning a construction project, diversion of funds, contracting beyond the scope of the license, substandard workmanship, failure to comply with a notice to correct, failure to include Residential Recovery Fund information in a contract, failure

to comply with a request from the Board and failure to include the license number or monetary limit on a bid or contract. Licensee was fined \$7,100, assessed investigative costs and ordered to pay \$4,375 in restitution.

Accuracy Glass & Mirror Co., Inc., license number 29964 (glass and glazing), based out of Las Vegas, Nev., was found in violation for failure to pay for materials or services, failure to establish financial responsibility and failure to keep in force a bond or cash deposit. The license was revoked. Fines and investigative costs were not assessed, as licensee has entered Chapter 7 bankruptcy.

Hidrogo Lawn Maintenance, LLC, license number 77154 (landscaping), based out of North Las Vegas, Nev., was found in violation for failure to comply with a request from the Board, contracting beyond the scope of the license, failure to notify the Board of a change of address and failure to establish financial responsibility. The license was revoked. Licensee was fined \$2,200 and assessed investigative costs.

Bee Green Energy, LLC, license numbers 78089 (electrical) and 78239 (residential and small commercial), based

See DISCIPLINE, page 13

DISCIPLINE from page 12

out of Las Vegas, Nev., was found in violation for failure to pay and failure to establish financial responsibility. The licenses were revoked. Licensee was fined \$3,000, assessed investigative costs and ordered to pay restitution of \$9,052.30.

American Building Products, Inc., dba American Builders, license numbers 16108A (ornamental metal, prefabricated steel structures, awnings and louvres), 48561 (sheet metal, gutters and downspouts) and 16038A (carpentry), based out of Las Vegas, Nev., was found in violation for failure to establish financial responsibility. Licensee was fined \$1,000 and assessed investigative costs.

Security Plumbing & Air Conditioning, license numbers 73169A (plumbing) and 75714 (air conditioning), based out of North Las Vegas, Nev., was found in violation for failure to establish financial responsibility, failure to pay and failure to respond to a request from the Board. The licenses were revoked. Licensee was fined \$2,000 and assessed investigative costs.

Hernandez Lawn Care & Landscaping, license number 71149A (landscaping), base out of Sparks, Nev., was found in violation for failure to include the license number or monetary limit on a bid or contract, failure to comply with a

notice to correct, failure to include Residential Recovery Fund information on a contract, contracting beyond the scope of the license, substandard workmanship and failure to comply with a request from the Board., Licensee was fined \$1,950, assessed investigative costs and ordered to pay for corrective work.

Paramount Management Enterprises Ltd., dba Paramount Construction, license numbers 70072 (general building) and 72362 (carpentry), and Paramount Custom Solutions, license numbers 77512 (general building) and 77513 (carpentry), based out of Las Vegas, Nev., were found in violation for failure to establish financial responsibility, failure to keep in force a bond or cash deposit, failure to cooperate in the investigation of a complaint and failure to comply with a Board request for information or records. The licenses are suspended. Licensee was fined \$2,100 and assessed investigative costs.

Allserv Electric LLC, dba VIP Electric, license number 68681 (electrical) and **Green Solar Technologies Nevada, Inc.**, license number 80633 (electrical), based out of Las Vegas, Nev., was found in violation for failure to pay for materials or services, failure to establish financial responsibility, failure to keep in force a bond or cash deposit, failure

to cooperate in the investigation of a complaint and failure to comply with a Board request for information or records. The licenses were revoked. Licensee was fined \$3,2050 and assessed investigative costs.

First Nation Concrete Construction, LLC, license number 65492 (concrete), based out of Las Vegas, Nev., was found in violation for failure to include the license number or monetary limit on a bid or contract, contracting beyond the scope of the license and bidding in excess of the limit. Licensee was fined \$3,000 and assessed investigative costs.

Building Trivia

Empire State Building

- 1931
- Cost: \$41 million
- Height: 1,250 feet; 102 stories
- Building materials: 60 tons of steel framing, 200,00 square feet of limestone, 10 million bricks.
- Of note: The building serves as a lightning rod for the surrounding neighborhood and is struck around 100 times each year; it contains more than 3.1 million light bulbs, 50 miles of radiator pipe and 1,000 miles of telephone cable

Board promotes bench project

The Nevada State Contractors Board cosponsored Northwest Career & Technical Academy's "Construction with a Purpose" construction fair on March 24. The event allowed students to show off the projects they have been working on throughout the year, from toolboxes to playhouses.

The "Purpose," however, involved a construction project with the potential to build not only furniture, but also friendships. Over the last several months, NWCTA students built 11 "Buddy Benches" and presented them to local elementary schools in Las Vegas. Buddy Benches provide a safe, nurturing place for youngsters needing a friend can gather. Classmates, seeing a child sit-

*See **BENCHES**, page 15*



Elementary students (top) test-drive their schools' new Buddy Benches. A Northwest Career & Technical Academy student (left) explains how computer-aided design helps plan the construction of new houses. Students (above) build the bases for their Buddy Bench in the workshop at Northwest Career & Technical Academy.

BENCHES from page 14

ting on the bench are encouraged to engage them in conversation or ask them to join in an activity.

“The Buddy Bench program is another example of the contributions the construction industry and career and technical education bring to a community,” said Jennifer Lewis, public information officer for the Contractors Board. “The benches will help elementary students in their efforts to stamp out bullying, and they serve as a symbol of how creative, hard-working students can build rewarding careers in construction.”

The Board has made it a priority over the last several years to promote the construction profession’s impact on the state, from helping diversify the economy, to creating vital transportation, communications and recreational infrastructure,.

Western Governors University of Nevada provided funds to purchase the lumber and hardware to build the benches. DC Building Group will install them on the elementary school campuses.



Serving Nevada’s Licensed Contractors

DOWNLOAD NSCB’s MOBILE APPLICATION

Report Unlicensed Contractors • Look Up a License



UNLICENSED CONTRACTOR HOTLINE

Southern Nevada
702-486-1160

Northern Nevada
775-850-7838



Nevada State Contractors Board

MILITARY ASSISTANCE PROGRAM

For veterans making the transition into civilian employment and spouses of active-duty military personnel relocating with their service members to Nevada

- A dedicated, specially trained NSCB staff member to evaluate transferable military training and experience from all branches of the military that meet minimum contractor licensing requirements.
- Military experience and training will be considered along with college credit when the Board evaluates acceptable technical education levels for license applicants.
- Military spouses’ current records of licensure will be evaluated to determine whether he/she is eligible for waiver of certain experience requirements for licensure.



To determine eligibility or for questions concerning NSCB’s expedited service for veterans and military spouses, contact License Analyst Barbara Miller at 775-850-7814 or 702-486-1100, extension 7814, or e-mail her at bamiller@nscb.state.nv.us

Continued Education & Training

Technology has changed the way different industries operate. It has even changed the construction industry. In order to keep up with changing technology and information, it has become a necessity to continually seek training and education. If you are interested in furthering your education and training your employees, please click on links to various OSHA safety, construction and computer courses. Links will direct you to various educational institutions located in Northern and Southern Nevada. Contact information will be listed, so please direct any questions regarding the courses to the educational institutions.

Southern Nevada

College of Southern Nevada

CSN Course Schedule (.pdf)

**Please Note: The CSN Course Schedule link is a PDF document. The following pages and categories are listed for your convenience. Note, too, that some courses may require prerequisites.*

| | |
|---|---|
| Air Conditioning Technology - pg. 5 | Computer Office Technology - pg. 31 |
| Building Information Modeling - pg. 7 | Fire Protection - pg. 62 |
| Building Codes, pg. 7, pg. 16 | Geographic Information Systems - pg. 65 |
| Construction Technology - pg. 20 | Mechanical Technology, pg. 85 |
| Computer Aided Drafting/Design - pg. 22 | Sustainable Construction - pg. 110 |
| Construction Management - pg. 31 | General Inquiries Contact: (702) 650-2276 |

OSHA Safety Courses
<http://tinyurl.com/6pa9vyx>

Contact:
OSHAOTIEC@csn.edu or
1 (877) 651-OSHA

Computer Courses
<http://tinyurl.com/6twzcu>

Contact:
DWED@csn.edu
(702) 651-4747

Computer Basics
<http://tinyurl.com/6wubnmm>

Contact:
DWED@csn.edu
(702) 651-4747

Northern Nevada

Truckee Meadows Community College

Safety and Training Courses: <http://tinyurl.com/7m226hq>
contact: salquist@tmcc.edu or (775) 857-4958

Computer Courses: <http://tinyurl.com/7jdvrr>
Contact: wdce@tmcc.edu or (775) 829-9010

TMCC Course Schedule

**Please Note: This link is a PDF document. The following pages, categories and phone numbers are listed for your convenience. Some courses may require prerequisites. For information, call (775) 673-7000..*



Air Conditioning Courses - pg. D-191

Architecture - pg. D-196

Building Inspection - pg. D-205

CADD - pg. D-209

Computer & Office Technology - pg. D-211

Construction - pg. D-215

Electrical Technology - pg. D-234

Great Basin College

Course catalog **General Inquiries Contact** (775) 738-8493

Great Basin College offers several courses of interest to Nevada's contractors:

Computer Aided Drafting & Design

Electrical Theory

Industrial Millwright Technology

Geographic Information Systems

Computer Office Technology

Welding

Western Nevada College

Course Schedule: <http://www.wnc.edu/academics/catalog/>

Courses of interest to contractors include:

Air Conditioning

Applied Industrial Technology

Building Codes and Inspections

Computer Aided Drafting Design

Construction Management and Trade Courses

Geographic Information Systems

Computer Applications/Internet Courses

Photovoltaic and Alternative Energy Courses

Contact: info_desk@wnc.edu or (775) 445-3000





Nevada Contractor's Checklist

The following information is provided to help Nevada Contractors work within the law. For full text of laws that affect contracting in Nevada, see The State of Nevada "State Contractors Board Handbook," Chapter 624 of the Nevada Revised Statutes and Chapter 624 of the Nevada Administration Code. Contact the Nevada State Contractors Board for a copy.

- Always make sure license number and monetary limit is on all contracts or bids. NAC 624.640(5)
- Keep your bond current. NRS 624.270
- Check to ensure that licenses or persons with whom you contract are valid and active. NAC 624.650
- Be sure name of business under which contractor is contracting is the same as the license number. NRS 624.305
- Be sure the amount of the bid or contract is within the monetary limit of the contractor. NRS 624.3015(2)
- Be sure that the contract is within the scope of work/license classification. NRS 624.3015(3)
- Know what you are contracting for, verify terms of the contract, and comply with terms of the contract. NRS 624.3013(1)
- If it is not in your written contract, it doesn't exist. Make sure all change orders are in writing and signed by all parties. NRS 624.3013(1)
- Include Residential Recovery Fund Disclosure on all residential contracts. NRS 624.520
- Provide customers with required Notice to Owner Disclosure. NRS 624.600(1)(2) and (3) as described in NAC 624.693 & NAC 624.6932
- Make sure your license number is on all business advertisements, including vehicles, business cards, letterhead, signage, directories, newspapers, website, etc. NRS 624.720
- Always make sure license number and monetary limit is on all contracts or bids. NAC 624.640(5)
- Your license number should be approximately 1 1/2 inches on your motor vehicle. NRS 624.288
- If your address or other pertinent information about the business changes, notify Contractors Board in writing within 30 days. NAC 624.640(3)