

**PROPOSED REGULATION OF THE  
STATE CONTRACTORS' BOARD**

**LCB File No. R146-07**

November 26, 2007

EXPLANATION – Matter in *italics* is new; matter in brackets ~~[omitted material]~~ is material to be omitted.

AUTHORITY: §1, NRS 624.100, 624.341, 624.345 and 624.351; §§2 and 3, NRS 624.100 and 624.112; §4, NRS 624.100; §5, NRS 624.100, 624.341 and 624.361; §6, NRS 624.100, 624.300, 624.341, 624.361 and 624.710.

A REGULATION relating to contracting; authorizing the Executive Officer of the State Contractors' Board to withdraw an administrative citation under certain circumstances; revising provisions concerning service of an administrative citation on certain persons; increasing the minimum amount of certain administrative fines; and providing other matters properly relating thereto.

**Section 1.** Chapter 624 of NAC is hereby amended by adding thereto a new section to read as follows:

*A written administrative citation issued pursuant to NRS 624.341 may be withdrawn:*

*1. By the Board at any time.*

*2. By the Executive Officer of the Board:*

*(a) Before the citation is deemed a final order of the Board pursuant to NRS 624.345; or*

*(b) If the cited person contests the citation, before the commencement of the hearing*

*pursuant to NRS 624.351.*

**Sec. 2.** NAC 624.133 is hereby amended to read as follows:

624.133 “Compliance investigator” means a person employed by the Board ~~[in the Compliance Investigations Unit]~~ who is authorized to perform duties pursuant to NRS 624.112 ~~[ ]~~ *and subsection 3 of NRS 624.115.*

**Sec. 3.** NAC 624.134 is hereby amended to read as follows:

624.134 “Criminal investigator” means a person employed by the Board ~~[in the Special Investigations Unit]~~ who is authorized to perform duties pursuant to NRS 624.112 and subsection 2 of NRS 624.115.

**Sec. 4.** NAC 624.6975 is hereby amended to read as follows:

624.6975 As used in NAC 624.6975 to 624.7296, inclusive, *and section 1 of this regulation*, unless the context otherwise requires, the words and terms defined in NAC 624.6978 to 624.6987, inclusive, have the meanings ascribed to them in those sections.

**Sec. 5.** NAC 624.725 is hereby amended to read as follows:

624.725 A written administrative citation issued pursuant to NRS 624.341 may be served by personal service on the ~~[licensee or applicant for a contractor’s license,]~~ *person named in the administrative citation*, or a designated representative thereof, or by certified mail to the address of record of the ~~[licensee or applicant]~~ *person* and must include, to the extent applicable:

1. The name and last known business or residential address of the ~~[licensee or applicant;]~~ *person;*
2. A numbered identification of the ~~[licensee or applicant;]~~ *person;*
3. The date on which the citation is issued;
4. The number of the citation;
5. A list of the sections of this chapter or chapter 624 of NRS which the ~~[licensee or applicant]~~ *person* is alleged to have violated and a description of the alleged violation;
6. Corrective actions, if any, ordered against the ~~[licensee or applicant;]~~ *person;*
7. Administrative fines, if any, to be assessed against the ~~[licensee or applicant;]~~ *person;*

8. The reimbursement costs, if any, which the ~~licensee or applicant~~ *person* is ordered to pay to cover the costs of any investigation;
9. The date by which the ~~licensee or applicant~~ *person* must complete any corrective actions ordered;
10. The date by which the ~~licensee or applicant~~ *person* must pay any administrative fines or reimbursement of investigative costs;
11. A description of the manner in which the ~~licensee or applicant~~ *person* may contest the citation, including, without limitation, the period during which the ~~licensee or applicant~~ *person* may contest the citation and the consequences of failing to contest the citation timely;
12. The signature of the Executive Officer or his designee; and
13. Any other information required by the Board.

**Sec. 6.** NAC 624.7251 is hereby amended to read as follows:

624.7251 1. If the Board or its designee issues an administrative citation pursuant to NRS 624.341 which includes an administrative fine, each such fine assessed by the Board or its designee must:

- (a) Specify the violation for which the person is being cited; and
- (b) Subject to the provisions of subsection 2, be in an amount which is not less than the minimum amount or more than the maximum amount as follows for the violation:

Violation	Minimum Fine	Maximum Fine
NRS 624.301 .....	\$1,000	\$3,000

Violation	Minimum Fine	Maximum Fine
Paragraph (a) of subsection 1 or subparagraph (4) of paragraph (b) of subsection 1 of NRS 624.3011.....	500	2,000
Subparagraph (1), (2) or (3) of paragraph (b) of subsection 1 of NRS 624.3011.....	1,000	3,000
Subsection 1 or 2 of NRS 624.3012.....	1,000	3,000
Subsection 3 of NRS 624.3012.....	500	2,000
Subsection 1 or 4 of NRS 624.3013.....	250	1,000
Subsection 2 of NRS 624.3013.....	1,000	3,000
Subsection 3 of NRS 624.3013.....	500	2,000
Subsection 5 of NRS 624.3013.....	50	1,000
NRS 624.3014.....	100	50,000
Subsection 1 of NRS 624.3015.....	250	2,000
Subsection 2 or 3 of NRS 624.3015.....	<del>500</del> 1,000	50,000
<b><i>Subsection 4 of NRS 624.3015.....</i></b>	<b><i>1,000</i></b>	<b><i>50,000</i></b>
Subsection <del>4</del> 5 of NRS 624.3015.....	500	2,000
Subsection <del>5</del> 6 of NRS 624.3015.....	250	1,000
Subsection 1 or 2 of NRS 624.3016.....	250	3,000
Subsection 3, 5 or 10 of NRS 624.3016.....	500	2,000
Subsection 4 or 6 of NRS 624.3016.....	250	1,000
Subsection 7 of NRS 624.3016.....	250	2,000

Violation	Minimum Fine	Maximum Fine
Subsection 8 of NRS 624.3016 .....	250	750
Subsection 9 of NRS 624.3016 .....	100	500
Subsection 1 of NRS 624.3017 .....	500	2,000
Subsection 2 of NRS 624.3017 .....	50	250
Subsection 3 of NRS 624.3017 .....	100	500
Subsection 1 of NRS 624.302 .....	1,000	50,000
Subsection 5 or 6 of NRS 624.302.....	250	1,000
Subsection 1 of NRS 624.305 .....	1,000	50,000
Subsection 1 of NRS 624.700 .....	1,000	50,000
NRS 624.720 .....	500	1,000

2. The Board or its designee will assess the maximum fine listed in subsection 1 only if one or more of the following circumstances apply:

- (a) The cited person has a history of violating the same or similar sections of NRS;
- (b) The administrative citation specifies more than one violation;
- (c) The cited person has exhibited bad faith by ignoring written warnings;
- (d) The violation or violations have caused harm to other persons;
- (e) The violation or violations were perpetrated against a senior citizen or a person with a disability; or
- (f) The violation or violations involved a construction project costing more than \$500,000.

**PROPOSED REGULATION OF THE  
STATE CONTRACTORS' BOARD**

**LCB File No. R148-07**

October 25, 2007

EXPLANATION – Matter in *italics* is new; matter in brackets [~~omitted material~~] is material to be omitted.

AUTHORITY: §1, NRS 624.100 and 624.600.

A REGULATION relating to contractors; revising the informational form provided by general building contractors to clients who own single-family residences; and providing other matters properly relating thereto.

**Section 1.** NAC 624.6932 is hereby amended to read as follows:

624.6932 The informational form that a general building contractor is required to provide regarding contractors pursuant to paragraph (a) of subsection 3 of NRS 624.600 to the owner of a single-family residence with whom he has contracted must be as follows:

**Contractors are required by law to be licensed and regulated by the State Contractors' Board. The State Contractors' Board has jurisdiction to investigate complaints that are filed against contractors. Any questions concerning a contractor may be referred to the State Contractors' Board at:**

**(1) 9670 Gateway Drive**

**Suite 100**

**Reno, Nevada 89521**

**(775) 688-1141; or**

**(2) 2310 Corporate Circle**

**Suite 200**

**Henderson, Nevada 89074**

**(702) 486-1100.**

**The law of this State requires that a person or entity who enters into a contract to perform construction work be properly licensed by the State Contractors' Board for the category of work that the person or entity intends to perform. Laws regulating licensed contractors are designed to protect the public. If you contract with a person or entity who is not licensed to perform construction work, your remedies against that person or entity may be limited to a suit in civil court. You may be liable for damages arising out of any injuries to an unlicensed contractor or that contractor's employees, as well as withholding taxes, contributions pursuant to the Federal Insurance Contributions Act and contributions for industrial insurance and unemployment compensation. In addition, you must comply with other applicable state and federal laws regarding employment. Finally, you should be aware that construction performed on your property must comply with all applicable laws, ordinances, building codes and regulations.**

**A contractor is required to include his license number on all of his advertising, vehicles, bids and contracts. You may contact the State Contractors' Board to find out if a contractor has a valid license and, if so, the status of that license~~[-The Board has complete~~**

~~information on the status of all licensed contractors in the State of Nevada. This information is available through the “voice response system” of the State Contractors’ Board. However, if you wish to obtain specific information about complaints that have been filed against a contractor, such information must be requested from the Board in writing.]~~ *and the status of any disciplinary action by visiting the website of the State Contractors’ Board at <http://www.nscb.state.nv.us> or calling the Board at one of the telephone numbers listed above.*