

BRIAN SANDOVAL
Governor

MEMBERS
Kevin E. Burke, Chairman
Thomas "Jim" Alexander
Margaret Cavin
Donald L. Drake
Nathaniel W. Hodgson, III
Stephen P. Quinn
Guy M. Wells

State Of Nevada



STATE CONTRACTORS BOARD

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MINUTES OF THE MEETING January 19, 2012

1. CALL TO ORDER:

Chairman Burke called the meeting of the State Contractors Board to order at 8:30 a.m., Thursday, January 19, 2012, State Contractors Board, Henderson and Reno, Nevada. Exhibit A is the Meeting Agenda and Exhibit B is the Sign in Log.

BOARD MEMBERS PRESENT:

Mr. Kevin Burke, Chairman
Mr. Jim Alexander
Ms. Margaret Cavin (Arrived at 8:42 a.m.)
Mr. Donald L. Drake
Mr. Nathaniel W. Hodgson, III
Mr. Stephen Quinn
Mr. Guy M. Wells

STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer
Mr. George J. Lyford, Director of Investigations
Mr. Daniel Hammack, Chief of Enforcement
Ms. Nancy Mathias, Licensing Administrator

LEGAL COUNSEL PRESENT:

Mr. David Brown, Esq., Legal Counsel

Ms. Grein stated the agenda was posted in compliance with the open meeting law on January 12, 2012, at Las Vegas City Hall, Sawyer State Building, Clark County Library and Reno City Hall, Washoe County Court House and Washoe County Library. The agenda was also posted in both offices of the Board, Henderson and Reno and on the Board Internet Website.

APPROVAL OF AGENDA

Ms. Grein reported that Tony Alston, dba Fabtech Welding Service, item number 13 on the Agenda was continued.

It was moved and seconded to approve the Agenda. MOTION CARRIED.

FUTURE AGENDAS

Ms. Grein advised the Strategic Planning Session will be held in March.

2. PUBLIC COMMENT

No one was present for public comment in Las Vegas or Reno.

3. APPROVAL OF MINUTES: December 15, 2011

It was moved and seconded to approve the Minutes of December 15, 2011. **MOTION CARRIED.**

4. EXECUTIVE SESSION:

a. Executive Officer's Report and Department Activity Update

Ms. Grein provided copies of the Board's Communication Protocol. Mr. Brown reviewed the history and purpose of the policy.

b. Review and Approval of Cash Disbursements and Transfer Journals 10/1/11 through 12/31/11

It was moved and seconded to approve the Cash Disbursements and Transfer Journals 10/1/11 through 12/31/11. **MOTION CARRIED.**

c. Review and Approval of Quarterly Financial Report for period 10/1/11 through 12/31/11

Ms. Lumbert presented the Quarterly Financial Report.

It was moved and seconded to approve the Quarterly Financial Report for the period of 10/1/11 through 12/31/11. **MOTION CARRIED.**

d. Review of NAC 624.132 – NAC 624.138 and NRS 624.112 – NRS 624.115

Ms. Grein provided information concerning statutory provisions relating to the qualifications of supervisory personnel.

e. Consideration of Request for Reciprocity by the State of Louisiana

Ms. Mathias provided a summary regarding reciprocity with the State of Louisiana.

It was moved and seconded not to proceed with the reciprocal agreement at this time. **MOTION CARRIED.**

f. Discussion Concerning Applicant Background Disclosure Statements

Ms. Mathias presented revisions to the background disclosure form. The matter will be further discussed at the next Board meeting.

g. Discussion Concerning Feasibility of Conducting a Statewide Consumer Survey

Ms. Turner presented a report regarding the cost of conducting a statewide survey. Ms. Turner will research other options on increasing consumer awareness.

h. Subcommittee Reports: Executive Subcommittee, Recovery Fund Subcommittee, Classification/Regulation Subcommittee, Finance Subcommittee

Ms. Grein reported Mr. Burke and Mr. Wells will continue to serve on the Finance Subcommittee and Ms. Cavin will replace former Committee member Bruce King.

i. Review and Approval of Executive Officer's Quarterly Report and Strategic Plan Update 10/1/11 through 12/31/11

Ms. Grein presented the Executive Officer's Quarterly Report and Strategic Plan Update. Ms. Mathias summarized activities for the Licensing Department. Mr. Lyford summarized activities for the Investigations Department, and Ms. Turner summarized activities for the Public Relations Department.

5. PUBLIC COMMENT

No one was present for public comment in Las Vegas or Reno.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned by Chairman Burke at 10:49 a.m.

Respectfully Submitted,

Janet Brinkley, Recording Secretary

APPROVED:

Margi A. Grein, Executive Officer

Kevin E. Burke, Chairman