

**BRIAN SANDOVAL**  
Governor

## State Of Nevada

Reply To:

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**MEMBERS**  
Guy M. Wells, Chairman  
Thomas "Jim" Alexander  
Kevin E. Burke  
Margaret Cavin  
Donald L. Drake  
Jan B. Leggett  
Stephen P. Quinn



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## STATE CONTRACTORS BOARD

### MINUTES OF THE MEETING April 18, 2013

#### 1. CALL TO ORDER:

- a. Kevin Burke called the meeting of the State Contractors Board to order and led the Pledge of Allegiance at 8:30 a.m., Thursday, April 18, 2013, State Contractors Board, Henderson and Reno, Nevada. Exhibit A is the Meeting Agenda and Exhibit B is the Sign in Log.

#### BOARD MEMBERS PRESENT:

Mr. Kevin Burke, Acting Chairman  
Mr. Jim Alexander  
Ms. Margaret Cavin  
Mr. Donald L. Drake  
Mr. Jan B. Leggett  
Mr. Stephen Quinn

#### BOARD MEMBERS ABSENT:

Mr. Guy Wells

#### STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer  
Mr. George J. Lyford, Director of Investigations  
Mr. Dan Hammack, Chief of Enforcement  
Ms. Nancy Mathias, Licensing Administrator  
Ms. Jennifer Turner, Public Information Officer  
Ms. Deb Lumbert, Accounting Manager

#### LEGAL COUNSEL PRESENT:

David Brown, Esq.

Ms. Grein stated the agenda was posted in compliance with the Open Meeting Law at Paseo Verde Library, Sawyer State Building, Clark County Library, Reno City Hall, Washoe County Court House and Washoe County Library, both offices of the Board, and on the Board's Internet Website.

#### b. APPROVAL OF AGENDA

It was moved and seconded to approve the Agenda as presented. **MOTION CARRIED**

**c. UNFINISHED BUSINESS:**

Ms. Grein announced the strategic plan draft and the budget draft for fiscal year 2013-2014 will be presented at the May meeting.

**d. FUTURE AGENDAS**

Ms. Grein stated the joint meeting with the California Contractors Board is scheduled for June 11, 2013.

**2. PUBLIC COMMENT**

There was no one present for public comment.

**3. APPROVAL OF MINUTES:**

Mr. Quinn disclosed that on item number 266 on the Consent Agenda of March 21, 2013 (Prosuplan Pueblo) he has done business with the applicant in the past.

**It was moved and seconded to approve the minutes of March 21, 2013 as amended. MOTION CARRIED.**

**4. EXECUTIVE SESSION**

- a. Executive Officer's Report and Department Activity Update

Ms. Grein reported on the partnering activities for the quarter.

- b. Legislative Discussion

Ms. Grein reported on the status of pending legislation.

The Board continued to support its previously adopted position on active bills.  
Ms. Grein stated staff will continue to monitor the amendments to AB86.

- c. Appointment of Committee members to hear Application Denial matters on May 23, 2013

Committee members appointed to hear the Application Denial matters on May 23, 2013 are Guy Wells, Donald Drake, and Stephen Quinn.

- d. Discussion Concerning Use of Hearing Officers to Hear Disciplinary Cases

Ms. Grein provided an overview of the current hearing officer program. Staff was asked to review the program and provide suggested modifications.

- e. Report of NASCLA Mid-Year Meeting

Ms. Grein reported on the NASCLA Mid-Year Meeting.

- f. Review and Discussion concerning Veterans Assistance Program

Ms. Mathias presented a draft proposal concerning licensing assistance for veterans.

**It was moved and seconded to support the program as presented. MOTION CARRIED.**

- g. Review and Approval of Quarterly Financial Report for the period 1/1/2013 – 3/31/2013

Ms. Lumbert presented the Quarterly Financial Report for the period 1/1/2013 – 3/31/2013.

**It was moved and seconded to approve the Quarterly Financial Report for the period 1/1/2013 – 3/31/2013 as presented. MOTION CARRIED.**

- h. Review and Approval of Executive Officer's Quarterly Report and Strategic Plan Update 1/1/2013 – 3/31/2013

Ms. Grein presented the quarterly report and strategic plan update.

Ms. Mathias presented the Licensing Department Report for the quarter 1/1/2013 – 3/31/2013.

Mr. Lyford presented the Enforcement and Mr. Hammack presented the compliance department report.

Ms. Turner presented the Public Information Department Report.

- i. Subcommittee Reports

Ms. Grein reported on the subcommittee meetings held during the quarter.

#### **5. APPROVAL OF CONSENT AGENDA**

a. Ratification of Staff Approved License Applications, Changes of Licensure, Reinstatement of Licensure, Voluntary Surrenders (List Attached, Items 1-378).

Mr. Drake made disclosure from item numbers

- #215, #216, #217, and #218 – Moana Nursery – Disclosed the applicant is a fellow Board member.

Mr. Leggett made disclosures or recused himself from item numbers

- #215, #216, #217, and #218 – Moana Nursery – Disclosed and recused based on the applicant is his employer.

Mr. Quinn made disclosures from item numbers

- #149 – Home Depot USA, Inc. – Disclosed a business relationship with the applicant.
- #182 and #183 – L V I Environmental of Nevada, Inc. – Disclosed a prior arbitration with the applicant.
- #191 – Lloyds Refrigeration Service – Disclosed a past business relationship with the applicant.
- #215, #216, #217, and #218 – Moana Nursery – Disclosed the applicant is a fellow Board member.

Mr. Alexander made disclosure from item numbers

- #54 – Disclosed the applicant is a past associate of his.
- #215, #216, #217, and #218 – Moana Nursery – Disclosed the applicant is a fellow Board member.

Mr. Burke made disclosure from item numbers

- #149 – Home Depot USA, Inc. – Disclosed a current business relationship with the applicant.
- 191 – Lloyds Refrigeration Service – Disclosed a past business relationship with the applicant.
- #215, #216, #217, and #218 – Disclosed the applicant is fellow Board member.

- #215, #216, #217, and #218 – Moana Nursery – Disclosed a past business relationship with the applicant, and the applicant is a fellow Board member.
- #219, #220, #221 – Modern Concrete, Inc. – Disclosed a past business relationship with the applicant.
- #237 – Northern Sierra Construction – Disclosed and recused based on a current business relationship with the applicant.
- #258 – Powercom Solutions, Inc. – Disclosed a past business relationship with the applicant.
- #309 – Select Contractors, Inc. – Disclosed a personal friendship with the applicant.

It was moved and seconded to approve the Consent Agenda. MOTION CARRIED.

- e. Ratification of Application Denial Hearing Decisions (List Attached, Items 1 to 10)

It was moved and seconded to approve the Application Denial Hearing Decisions. MOTION CARRIED.

#### 6. PUBLIC COMMENT:

There was no one present for public comment.

#### 7. ADJOURNMENT

With no further business to come before the Board, the meeting was adjourned by Acting Chairman Burke at 11:24 a.m.

Respectfully Submitted,

  
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Judy Teller, Recording Secretary

APPROVED:

  
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Margi A. Grein, Executive Officer

5/31/13  
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Date

  
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Kevin Burke, Chairman

5/31/13  
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Date