

**BRIAN SANDOVAL**  
*Governor*

**STATE OF NEVADA**



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**MEMBERS**  
Jan B. Leggett, Chair  
Melissa Caron  
Margaret Cavin  
Joe Hernandez  
Mason Gorda  
Kent Lay  
Guy M. Wells

**STATE CONTRACTORS BOARD  
MINUTES OF THE MEETING  
November 16, 2017**

**1. CALL TO ORDER:**

- a. Acting Chairman, Guy Wells called the meeting of the State Contractors Board to order and led the Pledge of Allegiance at 8:30 a.m., Thursday, November 16, 2017, State Contractors Board Henderson and Reno, Nevada. Exhibit A is the Meeting Agenda and Exhibit B is the Sign in Log.

**BOARD MEMBERS PRESENT:**

Ms. Melissa Carron  
Mr. Joe Hernandez  
Mr. Guy Wells  
Mr. Mason Gorda

**BOARD MEMBERS ABSENT:**

Mr. Jan Leggett, Chairman  
Mr. Kent Lay  
Ms. Margaret Cavin

**STAFF MEMBERS PRESENT:**

Ms. Margi Grein, Executive Officer  
Mr. Paul Rozario, Director of Investigations  
Ms. Deborah Lumbert, Fiscal Service Manager  
Ms. Nancy Mathias, Licensing Administrator  
Ms. Jennifer Lewis, Public Information Officer  
Mr. Brian Hayashi, I.T. Manager

**LEGAL COUNSEL PRESENT:**

Mr. Noah Allison, Esq.

Ms. Grein stated the agenda was posted in compliance with the Open Meeting Law at Paseo Verde Library, Sawyer State Building, Clark County Library, Reno City Hall, Washoe County Courthouse and Washoe County Library. The agenda was also posted in both offices of the Board, Henderson and Reno, on the Board's Internet Website and the Nevada Public Notice Website.

**2. OATH OF OFFICE**

Mr. Wells administered the Oath of Office.

**3. PUBLIC COMMENT:**

There was no one present to offer public comment.

**4. APPROVAL OF AGENDA:**

- Approval of Agenda with the Inclusion of any Emergency Items and Deletion of any Items
- Recommendations for Agenda Items for Future Board Meetings

Ms. Grein noted the Board was scheduled to hold a Joint Board Meeting with the California State Licensing Board on June 8, 2018 at the Carpenter International Training Center, and that the selection of subcommittee members would be made at the January 18, 2018 Board meeting.

**It was moved and seconded to accept the agenda. MOTION CARRIED.**

**5. APPROVAL OF MINUTES:**

**It was moved and seconded to approve the minutes of October 19, 2017. MOTION CARRIED.**

**6. ELECTION OF OFFICERS**

**It was moved and seconded to appoint Ms. Cavin as Chairman and Mr. Lay as Treasurer. MOTION CARRIED.**

**7. EXECUTIVE SESSION**

- Executive Officer's Report

Ms. Grein noted she would inform the Board of the date for the annual Veteran's Day ceremony, to be held the same week as Veteran's Day. She also informed the Board a Commission on Construction Education meeting was scheduled for Thursday, November 9, 2017, which Mr. Lay would be participating in. Ms. Grein provided the Board updates since the last Board meeting, including the Judicial College Training administered by Judge Boone and Justice Gillette, an Open Meeting Law Training provided to Board counsel by Jonathan Andrews, and progress made with the Simmons Group in regard to developing a leadership training course for Board supervisors and staff. Additionally, Ms. Grein spoke of the 3<sup>rd</sup> Annual Western States Forum held at the Board's offices, informed the Board of her meeting with Assemblyman Brooks concerning Assembly Bill 405, notified the Board of an upcoming meeting with the Public Utilities Commission relating to solar complaints affiliated with AB 405, and highlighted a recent presentation she gave to the Las Vegas Chapter of the National Association of Women in Construction.

- Review of Monthly Department Statistics

Ms. Grein provided the following statistics for the month of October, noting that a recent database conversion has temporarily limited the data that can be reported on for this month:

- Licensing Division:
  - Received 130 new license applications and 198 change applications;
  - Issued 92 new licenses;
  - Approved 48 Financial Reviews; and
  - Processed 674 license renewal applications.
- Compliance Division:
  - Held 11 Disciplinary Hearings,
  - Issued 17 Administrative Citations, and
  - Opened 8 Residential Recovery Fund Complaints.
- Criminal Division:
  - Opened 81 complaints and closed 67 complaints; and
  - Issued 27 court filings requesting 23 Misdemeanor charges, 5 gross misdemeanor charges and 5 felony charges for the alleged suspects.

Additionally, Ms. Grein accepted a Business Excellence Award of the Board from the Las Vegas Chamber of Commerce. She also participated in the first webinar for the National Occupational Licensing Learning Consortium, and gave a presentation to the National Women in Construction Nevada Chapter as well as the

Commercial Real Estate Women Las Vegas Chapter. Finally, Fisher and Phillips provided a training on Sexual Harassment and Discrimination Prevention. The Public Information Office worked with Telemundo to create two public service announcements; and the Board hosted its Third Annual Western States Forum with participants from California, Arizona, Washington, Utah, Idaho, and Oregon present

**It was moved and seconded to accept the Monthly Department Statistics. MOTION CARRIED.**

- Executive Officer's Quarterly Report Pursuant to NAC 624.030 and 2017-2018 Strategic Plan First Quarter Activity Update

**It was moved and seconded to accept the Quarterly Report and Strategic Plan Update. MOTION CARRIED.**

- Review and Approval of Quarterly Financial Reports for the Period Ending September 30, 2017

**It was moved and seconded to approve the Quarterly Financial Reports for the Period Ending September 30, 2017. MOTION CARRIED.**

- Adoption of Proposed Regulation LCB File No. R042-17 Concerning Licensure by Endorsement

**It was moved and seconded to approve the adoption of proposed regulation LCB File No. R042-17 concerning licensure by endorsement. MOTION CARRIED.**

- Legal Report

Mr. Allison reported on pending legal matters.

**It was moved and seconded to approve the legal report. MOTION CARRIED.**

- Subcommittee Reports

There were no Subcommittee Reports.

#### **8. APPROVAL OF CONSENT AGENDA – For Possible Action:**

- Ratification of Staff Approved License Applications, Changes of Licensure, Reinstatement of Licensure, Voluntary Surrenders (List Attached, Items 1 to 308)

Mr. Joe Hernandez made the following disclosures:

- Item #132 (Tutor Perini Building Corp) – Disclosed a past business relationship with the applicant.

Mr. Guy Wells made the following disclosures:

- Item #129 (Sunland Asphalt & Construction Inc.) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #148 (Performance Air Conditioning & Heating LLC) – Disclosed and abstained based on a personal relationship and having done business in the past with the applicant.
- Item #218 (American Building Systems LLC) – Disclosed and abstained based on a personal and business relationship with the applicant.

Mr. Mason Gorda made the following disclosures:

- Item #92 (Webcor Construction LP) – Disclosed the applicant is a competitor.
- Item #119 (Northstar Construction of Nevada LLC) – Disclosed a past business relationship with the applicant.
- Item #124 (S M E Steel Contractors Inc.) – Disclosed the applicant is a subcontractor.
- Item #129 (Sunland Asphalt & Construction Inc.) – Disclosed the applicant is a subcontractor.
- Item #130 (T I C - The Industrial Company) – Disclosed the applicant is a competitor.
- Item #132 (Tutor Perini Building Corp) – Disclosed the applicant is a competitor.
- Item #139 (Desert Air LLC) – Disclosed the applicant is a subcontractor.
- Item #157 (Western Partitions Inc.) – Disclosed the applicant is a subcontractor.

- Item #187 (Parsons Bros Rokerics CA Inc.) – Disclosed the applicant is a subcontractor.
- Item #202 (Dean Anthony Perra) – Disclosed the applicant is a subcontractor.
- Item #238, 277-278 (Hydro Arch) – Disclosed the applicant is a subcontractor/supplier.

Ms. Melissa Caron made the following disclosures:

- Item #155 (Tanamera Construction LLC) – Disclosed the applicant is on a “pre-qualified” subcontractor list.

**It was moved and seconded to approve the Consent Agenda. MOTION CARRIED.**

**9. NEW LICENSE APPLICATION DENIAL HEARINGS 10:00A.M.**

**NEW APPLICATION DENIAL HEARING:**

JAVIER ARBALLO SR DBA ARBALLO CONSTRUCTION

Javier Arballo, Sr., Owner/Proposed Qualified Individual

Javiar Arballo, Sr. was not present for the hearing.

Exhibit 1 is the Board Notice of Hearing.

**It was moved and seconded to affirm staff's denial of the application. MOTION CARRIED.**

**10. NEW APPLICATION DENIAL HEARING:**

JOSE J. LEON DBA LEONS CONSTRUCTION

Jose Jesus Leon-Quintana, Owner/Proposed Qualified Individual

Jose Leon-Quintana was not present for the hearing.

Exhibit 1 is the Board Notice of Hearing.

**It was moved and seconded to affirm staff's denial of the application. MOTION CARRIED.**

**11. NEW APPLICATION DENIAL HEARING (Continued from 8/24/2017):**

G & O BUILDERS LLC

Spencer Thomas Bitz Jr., Managing Member/Proposed Qualified Individual

Spencer Bitz, Jr. was present for the hearing and represented by Counsel Steven Bus, Esq.

Exhibit 1 is the Board Notice of Hearing.

**It was moved and seconded to accept the applicant's withdrawal of the application. MOTION CARRIED.**

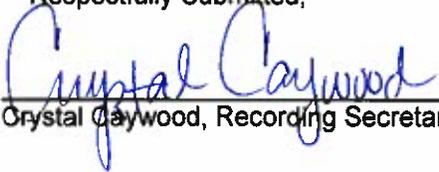
**12. PUBLIC COMMENT:**

There was no one present to offer public comment.

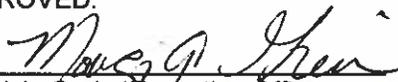
**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned by Chairman Guy Wells at 10:18 a.m.

Respectfully Submitted,

  
Crystal Caywood, Recording Secretary

APPROVED:

  
Margi A. Grein, Executive Officer

  
Guy Wells, Acting Chairman