

BRIAN SANDOVAL
Governor

STATE OF NEVADA



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MEMBERS

Margaret Cavin, Chair
Melissa Caron
Joe Hernandez
Mason Gorda
Kent Lay
Jan B. Leggett
Guy M. Wells

**STATE CONTRACTORS BOARD
MINUTES OF THE MEETING
May 24, 2018**

1. CALL TO ORDER:

- a. Chair, Margaret Cavin called the meeting of the State Contractors Board to order and led the Pledge of Allegiance at 8:30 a.m., Thursday, May 24, 2018, State Contractors Board Henderson and Reno, Nevada. Exhibit A is the Meeting Agenda and Exhibit B is the Sign in Log.

BOARD MEMBERS PRESENT:

Ms. Margaret Cavin, Chair
Ms. Melissa Caron
Mr. Joe Hernandez
Mr. Kent Lay
Mr. Jan Leggett
Mr. Guy Wells

BOARD MEMBERS ABSENT:

Mr. Mason Gorda

STAFF MEMBERS PRESENT:

Ms. Margi Grein, Executive Officer
Mr. Paul Rozario, Director of Investigations
Ms. Nancy Mathias, Licensing Administrator

LEGAL COUNSEL PRESENT:

Mr. Noah Allison, Esq.

Ms. Grein stated the agenda was posted in compliance with the Open Meeting Law at Paseo Verde Library, Sawyer State Building, Clark County Library, Reno City Hall, Washoe County Courthouse and Washoe County Library. The agenda was also posted in both offices of the Board, Henderson and Reno, on the Board's Internet Website and the Nevada Public Notice Website.

2. PUBLIC COMMENT:

No one was present to offer public comment.

3. APPROVAL OF AGENDA:

- Approval of Agenda with the Inclusion of any Emergency Items and Deletion of any Items

It was moved and seconded to accept the agenda. MOTION CARRIED.

- Recommendations for Agenda Items for Future Board Meetings

Ms. Grein reminded the Board of the Joint Board meeting with the California State Licensing Board scheduled for June 8, 2018. Ms. Grein also noted that the Board's annual training has been scheduled for July 11, 2018, and the National Judicial College Training is scheduled for August 14, 2018.

4. APPROVAL OF MINUTES:

It was moved and seconded to approve the minutes of April 19, 2018. MOTION CARRIED.

5. EXECUTIVE SESSION

- Executive Officer's Report
- Review of Monthly Department Statistics

Ms. Grein provided the following statistics for the month of April:

- Licensing Division:
 - Received 177 new license applications and 222 change applications;
 - Issued 100 new licenses;
 - Approved 66 Financial Reviews; and
 - Processed 708 inactive and active license renewal applications
- Compliance Division:
 - Issued 22 Administrative Citations;
 - Held 14 Disciplinary Hearings; and
 - Opened 6 Recovery Fund claims.
- Criminal Division:
 - Opened 72 complaints; and
 - Issued 19 court filings, 18 misdemeanor charges, 1 gross misdemeanor charge and 3 felony charges for the alleged suspects.
- Additional Board Activities:
 - Ms. Grein held a Lunch & Learn session with Board staff.
 - Staff met with representatives of the Raiders Stadium project.
 - Ms. Grein participated in a Webinar on State Action on Occupational Licensing moderated by Dale Atkinson.
 - Anthem Blue Cross met with staff to review insurance plan updates.
 - Staff attended management training presented by Simmons Group.
 - Also, Board staff participated in various Buddy Bench projects in Northern Nevada, and a career fair at Northwest Career & Technical Academy.

It was moved and seconded to accept the Executive Officer's Report. MOTION CARRIED.

- Legal Report (A public body may interrupt the open meeting and exclude the public for the purpose of having an attorney-client discussion of potential and existing litigation pursuant to NRS 241.015(3)(b)(2))

Mr. Allison reported on pending legal matters.

It was moved and seconded to approve the legal report. MOTION CARRIED.

- Update Concerning Status of Executive Branch Audit of Boards and Commissions

Ms. Grein advised the Board that the Executive Branch Audit of Boards and Commissions meeting was set for June 14, 2018 and that she had provided an informed response to the committee. Following the June 14, 2018 meeting, the matter will be agendaized for formal Board action.

- Review and Discussion of NRS 232B.210 Regarding the Legislative Commission's Sunset Subcommittee Review and Recommendations Concerning the Nevada State Contractors Board and the Commission on Construction Education

Ms. Grein reported that she testified at the Legislative Commission's Sunset Subcommittee Review meeting. The committee voted to continue the Contractor board and made no recommendations. The committee also voted to continue the Nevada Commission on Construction Education and offered two (2) recommendations for the Board to review.

- Update Concerning Implementation of SB 69 Regarding Program of Licensure by Endorsement

Ms. Grein provided a report concerning the licensure by endorsement program proposal.

It was moved and seconded to accept the Program of Licensure by Endorsement. MOTION CARRIED.

- Subcommittee Reports

Ms. Grein noted that the Residential Recovery Fund Committee meeting was held March 21, 2018 where five claims were heard, two were denied, and nearly \$41,000 was awarded to three homeowners collectively.

6. APPROVAL OF CONSENT AGENDA – For Possible Action:

- Ratification of Staff Approved License Applications, Changes of Licensure, Reinstatement of Licensure, Voluntary Surrenders (List Attached, Items 1 to 632)

Mr. Joe Hernandez made no disclosures.

Ms. Melissa Caron made the following disclosures:

- Item #233 (Geney Gassiot, Inc.) – Disclosed a past business relationship with the applicant.
- Item #323 (Tom Peters Construction, Inc.) – Disclosed a past business relationship with the applicant.
- Item #489 & 578 (Cruz Construction Co., Inc.) – Disclosed a past business relationship with the applicant.
- Item #577 (Creekside Electrical Contractors, Inc.) – Disclosed and abstained based on the fact that the applicant is a competitor.

Mr. Jan Leggett made the following disclosures:

- Item #217 (Clark & Sullivan Constructors, Inc.) – Disclosed that Mr. Leggett sits on the AGC Board with the applicant.
- Item #244 (Ledcor Construction, Inc.) – Disclosed based on the fact Mr. Leggett sits on the Contractors Board with the applicant.

Ms. Margaret Cavin made the following disclosures:

- Item #217 (Clark & Sullivan Constructors, Inc.) – Disclosed a past business relationship with the applicant.
- Item #460 (Alexander Heating & Air, Inc.) – Disclosed a past business relationship with the applicant.

Mr. Kent Lay made the following disclosures:

- Item #100 (L G I Homes Nevada, LLC) – Disclosed that the applicant in a competitor.
- Item #216 (Century Communities of Nevada, LLC) – Disclosed that the applicant in a competitor.
- Item #246 (Milgard Manufacturing, Inc.) – Disclosed a past business relationship with the applicant.
- Item #282 (BMC West, LLC) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #311 (Pardee Homes of Nevada) – Disclosed that the applicant in a competitor.
- Item #515 (Patriot Framing, LLC) – Disclosed and abstained based on a current business relationship with the applicant.

- Item #582 (Mountain Pine Construction) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #622 (Sacramento Insulation Contractors) – Disclosed a past business relationship with the applicant.

Mr. Guy Wells made the following disclosures:

- Item #85 (J C Companies, LLC) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #113 (McCarthy Building Companies, Inc.) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #240 (J A Tiberti Construction Company, Inc.) – Disclosed and abstained based on a current business and personal relationship with the applicant.
- Item #304-307 (N P L Construction Co.) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #311 (Pardee Homes of Nevada) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #400-402 (J C Companies, LLC) – Disclosed and abstained based on a current business relationship with the applicant.
- Item #546 (J C Companies, LLC) – Disclosed and abstained based on a current business relationship with the applicant.

It was moved and seconded to approve the Consent Agenda. MOTION CARRIED.

7. NEW APPLICATION DENIAL HEARING

CHRYSALIS CONSTRUCTION LLC

Alan Gene Masterfield, Managing Member/Proposed Qualified Individual

Denise Renee Mentzer, Managing Member

Alan Masterfield and Denise Mentzer were present for the hearing.

Exhibit 1 is the Board Notice of Hearing.

It was moved and seconded to continue this agenda item for up to sixty (60) days. MOTION CARRIED.

8. NEW APPLICATION DENIAL HEARING

SILVER SAGE LANDSCAPE LLC

Brad J. Wilks, Managing Member/Proposed Qualified Individual

Linda E. Wilks, Managing Member

Exhibit 1 is the Board Notice of Hearing.

Brad Wilks was present with counsel, Donald Williams, Esq. Linda Wilks was not present.

Exhibit 1 is the Board Notice of Hearing.

It was moved and seconded to approve licensure classification C-10 (Landscape Contracting) with a \$100,000.00 monetary limit, a \$10,000.00 bond, and a personal indemnification by Brad Wilks. MOTION CARRIED.

9. PUBLIC COMMENT:

There was no one present to offer public comment.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned by Chair Margaret Cavin at 9:34 a.m.

Respectfully Submitted,


Crystal Caywood, Recording Secretary

APPROVED:


Margi A. Grein, Executive Officer


Margaret Cavin, Chair